All Saints Church of England Primary School

'Playing our part in God's plan as we journey together to achieve the best for ourselves and others'

SUSPENSION AND EXCLUSION POLICY

All Saints is a calm, happy, inclusive and welcoming school, founded on love and hope, which works together to build a better community for everyone. We respect and care for all God's people (of all faiths and none) and His world, playing our part in God's plan as we journey together to achieve the best for ourselves and others. This policy is held within this vision and is shaped by our school vision, values and mission.

Aims:

- To ensure the suspension and exclusion process and procedures are applied fairly and consistently
- To ensure that the exclusion process and policy is shared with and understood by staff, parents, pupils and governors
- To ensure our pupils learn to develop effective behaviour management strategies and positive relationships and are fully supported in this

Legislation and Statutory Guidance

This policy is based on the Statutory Guidance from the Department of Education: Suspension and permanent exclusion from maintained schools, academies and pupil referral units in England, including pupil movement Guidance for maintained schools, academies, and pupil referral units in England August 2024 and Exclusions Guidance for Hampshire Schools December 2024.

The Law, policies and advice

The principal legislation to which the exclusions guidance relates is:

- The Education Act 2002, as amended by the Education Act 2011
- The School Discipline (pupil exclusions and reviews) (England) Regulations,
- 2012
- The Education and Inspections Act 2006
- The Education Act 1996
- The Education (Provision of full-time education for excluded Pupils) (England)
- Regulations, 2007, as amended by the Education (Provision of full-time
- education for excluded pupils (England) (Amendment) Regulations, 2014
- Suspension and permanent exclusion from maintained schools, academies and pupil referral units in England, including pupil movement (Department for Education, latest version August 2024)

Under the Equality Act 2010 schools must not discriminate against, harass, or victimise pupils because of their: sex, race, disability, religion or belief, sexual orientation, because of a pregnancy/maternity, or because of a gender reassignment. For disabled children or young people, and those with identified special educational needs (SEN), this includes a duty to make reasonable adjustments to policies and practices.

Procedure

The school has adopted the **Exclusions Guidance for Hampshire Schools** including any updates or amendments made by Hampshire County Council.

Parents can find information about Exclusion from school on the Hampshire County Council website
https://www.hants.gov.uk/educationandlearning/educationinclusionservice/exclusion

The decision to exclude
All Saints Church of England Primary School is an inclusive school, committed to purposeful learning where our children are inspired to be the best version of themselves. Our values of Love, Hope and Community guide us in all that we do.

To carry out an exclusion we must have considered all other options to support and nurture children and that a fixed suspension or permanent exclusion will be taken as a last resort. Only the headteacher, or acting headteacher, can exclude a pupil from school. Our school is aware that off-rolling is unlawful. Ofsted defines off-rolling as:

"…the practice of removing a pupil from the school roll without a formal, permanent exclusion or by encouraging a parent to remove their child from the school roll, when the removal is primarily in the interests of the school rather than in the best interests of the pupil."

We are committed to following all statutory exclusions procedures to ensure that every child receives an education in a safe and caring environment.

A decision to exclude a pupil will be taken only:

- In response to serious or persistent breaches of the school's behaviour policy, **and**
- If allowing the pupil to remain in school would seriously harm the education or welfare of others

Before deciding whether to exclude a pupil, either permanently or for a fixed period suspension, the headteacher will:

- Consider all the relevant facts and evidence, including whether the incident(s) leading to the exclusion was/were provoked
- Gather all relevant information about the incident that has occurred, including the pupil's to give their version of events
- Consider if the pupil has special educational needs (SEN) or an EHCP

Types of exclusions
There are two types of exclusion: suspensions (fixed period) and permanent. The former is limited to a total of 45 days in any one academic year for an individual pupil but not in any

one establishment. Therefore, the receiving school, for pupils changing establishments mid-year, should be particularly vigilant about obtaining accurate information on any previous suspensions in that academic year.

Suspensions (previously known as fixed-period exclusions) are split, procedurally, into:

- suspensions of 5 days or less
- suspensions of between 5.5 and 15 days
- suspensions of 15.5 days and over

Schools are responsible for the setting and marking of work during the first 5 school days of a suspension. The set work should be available at the beginning of the exclusion and be appropriate for the pupil concerned. Some will not be able to manage to work independently, either with printed or IT based work, so will need additional clear guidelines and prompts. During this period, parents/carers are responsible for ensuring that their child is not present in a public place during normal school hours without reasonable justification, e.g.: a dental or medical appointment. On the 6th day of a suspension or consecutive suspensions, schools must make arrangements to provide full-time education provision (see Section C for further advice). NB: Failure to complete work, however, is not a reason for refusing to allow the pupil to return to school.

Permanent exclusion
The LA will be responsible for arranging suitable full-time education provision from the 6 th school day of a permanent exclusion.

Monitoring arrangements
The Headteacher monitors the number of exclusions every term and reports back to the Governing Body. The Headteacher also liaises with the local authority as appropriate.

This policy will be reviewed every year. At every review, the policy will be shared with the governing board.

Links with other policies
Behaviour Policy, Equality Policy, Anti-bullying Policy, PSHE, SEN Policy and SEN Information report

Policy agreed:	May 2026
To be reviewed:	May 2027